



Author Visit Contract



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Thank you for booking a school visit!

Please complete the following form and send it back to me via one of the following methods:

- Send hard copies via snail mail to: ERIN FRY, 510 E. Dalton Ave. , Glendora, CA 91741
- Send a PDF to: erinmfryauthor@gmail.com

SCHOOL INFORMATION:

SCHOOL NAME: _____ DATE OF VISIT: _____

SCHOOL ADDRESS: _____ CITY: _____

STATE: _____ ZIP CODE: _____ PHONE NUMBER: _____

ORGANIZER/CONTACT PERSON NAME: _____

EMAIL OF CONTACT PERSON: _____

SCHEDULE OF EVENTS:

VISIT START TIME: _____ AM / PM VISIT END TIME: _____ AM/ PM

ASSEMBLY 1? Y / N GRADE LEVEL(S): _____ START TIME: _____

ASSEMBLY 2? Y / N GRADE LEVEL(S): _____ START TIME: _____

CLASSROOM WORKSHOP? Y/N GRADE LEVEL(S): _____ START TIME: _____

CLASSROOM WORKSHOP? Y/N GRADE LEVEL(S): _____ START TIME: _____

CLASSROOM WORKSHOP? Y/N GRADE LEVEL(S): _____ START TIME: _____

TO PREPARE FOR MY VISIT:

- Please have a projector and a screen available for a PPT presentation
- If necessary, please have a sound system and microphone. (I do have a loud voice, so not always necessary!)
- Copy and distribute the **Book Ordering Form**. Orders must be submitted by _____.
I will have a limited number of books available the day of my event.
- Copy and distribute the Author Visit Flyer.

FEE: Please have a check made available **to Fry Publications, LLC** in the amount of \$ _____.

Author Signature: _____ Date; _____

School Representative Signature: _____ Date : _____

